

Permit to load record

One competent person between the material and the scaffold. This records a decision; it does not make one.

What this bay or lift may carry comes from the compliance sheet or the bespoke design for this structure. Copy it in from that document. A permit with no expiry is an invitation to leave the material there until the weather turns.

SITE	SCAFFOLD REFERENCE	BAY / LIFT CONCERNED
PERMIT NUMBER	APPLICANT	DATE

WHAT IS BEING LOADED

Material or equipment	
Approximate quantity and weight, in your own words	
How it will be lifted or carried up	
Where exactly it is going	
How long it needs to stay	

WHAT THE DESIGN ALLOWS

Copied from the document. Reference it; do not reproduce it.

Design or compliance sheet reference	
Duty that document gives for this bay or lift	
Any distribution or stacking requirement it states	
Checked against that document by	
Date checked	

BEFORE LOADING

	DONE	N/A
Scaffold currently tagged fit for use	☐	☐
Inspection in date for this structure	☐	☐
Loading is within the duty recorded above	☐	☐
Distribution and stacking as the design requires	☐	☐
Nothing else loaded on the same bay at the same time	☐	☐
Platform clear of debris and surplus material	☐	☐
People below warned, or the area below closed	☐	☐
Weather considered for the period the load will remain	☐	☐
	☐	☐
	☐	☐
	☐	☐

CONDITIONS

What must not happen while this load is on the structure.

AUTHORISATION AND CANCELLATION

AUTHORISED BY	COMPETENCE / POSITION
SIGNATURE	VALID FROM
EXPIRES	LOAD REMOVED ON
PERMIT CANCELLED BY	DATE